

Food Specification Management Software Scorecard by evidash.com

A vendor-evaluation checklist for food QA and technical teams

Specification control

- ☐ One clearly identified current approved version
- ☐ Complete version, approval, and change history
- ☐ Structured fields for product, material, site, supplier, market, and customer scope

Workflow

- ☐ Configurable review, approval, renewal, and exception workflows
- ☐ Clear ownership, due dates, notifications, and escalations
- ☐ Bulk update and controlled change-management support

Supplier and document context

- ☐ Specs linked to supplier records and approval scope
- ☐ Certifications, declarations, COAs, and supporting evidence linked in context
- ☐ Expiry and missing-document visibility

Verification

- ☐ Incoming documents can be checked against the approved specification
- ☐ Human review remains explicit for exceptions and final decisions
- ☐ Evidence and rationale remain traceable

Implementation and governance

- ☐ Import, migration, permissions, SSO, integrations, and API options
- ☐ Reporting, audit trail, security, retention, backup, and export
- ☐ Transparent implementation effort, support model, and total cost